



DAY AND DATE OF EVENT \_\_\_\_\_

TYPE OF EVENT \_\_\_\_\_

CONTACT INFORMATION

RATES

NAME \_\_\_\_\_

WEDDING \_\_\_\_\_

PHONE # \_\_\_\_\_

OTHER EVENT \_\_\_\_\_

ADDRESS \_\_\_\_\_

ALCOHOL FEE \_\_\_\_\_

CITY \_\_\_\_\_

SUB TOTAL \_\_\_\_\_

STATE & ZIP \_\_\_\_\_

TAX \_\_\_\_\_

EMAIL \_\_\_\_\_

TOTAL \_\_\_\_\_

How did you hear about Rosewood?

DEPOSIT \_\_\_\_\_

BALANCE DUE \_\_\_\_\_

Empty box for response to 'How did you hear about Rosewood?'

PAYMENT

Deposit \_\_\_\_\_ Date \_\_\_\_\_

Cash  Check  Credit Card  Venmo

Amount \_\_\_\_\_ Date \_\_\_\_\_

Cash  Check  Credit Card  Venmo

Amount \_\_\_\_\_ Date \_\_\_\_\_

Cash  Check  Credit Card  Venmo

Amount \_\_\_\_\_ Date \_\_\_\_\_

Cash  Check  Credit Card  Venmo

20 x 30 Canopy Also Available for Rent

You are responsible for any damages, supervision of unattended children and unnecessary clean-up. It is important that you and your guests treat the facility, its contents and the grounds with respect. Children must be supervised at all times.

If you cancel your event, your deposit will only be refunded to you if we are able to re-book it for the type of event less a \$200 service fee, Please contact me as soon as possible to give me the opportunity to re-book the date.

Cancellation must be in writing. If you don't cancel then you are under contract to pay the full amount.

I acknowledge receipt of the Policy Book of Rosewood Reception Center & Gathering Place and agree to its regulations.

Signature \_\_\_\_\_

Date \_\_\_\_\_